



SCHOOL NAME: CENTREVILLE COMMUNITY SCHOOL
Address: 751 Central Street, Centreville E7K 2M6

Parent School Support Committee Minutes

Date: October 17th, 2023 Time: 6:30 pm

Location: CCS Music/Art Room with Virtual Option using Microsoft Teams

<p>PSSC Members Present:</p> <p>Krystle Tribe Delong Megan Lowrie Tania Sepulve da Vargas Jennifer Paterson Kim McAuley Thomas Brandie Simonson</p> <p>PSSC Members Regrets:</p> <p>Zoe</p>	<p>School/DEC Representation Present:</p> <p>Julie Kilcollins Angie Graham Debertain</p> <p>School/DEC Representation Regrets:</p> <p>Mark Tompkins</p>
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Call to Order: Kim called the meeting to order.

Approval of the Agenda:

Request was made to add Student Transfers to the agenda.
Krystle made the motion to approve the agenda. Tania seconded.

Introductions/Role of the PSSC:

Julie provided an introduction to tools for members: Parent Handbook, ASD-W website info, Training Slides. Julie shared the expectations of the PSSC and mandate.

Nomination of Chair and Secretary: Kim McAuley Thomas was nominated to be Chair, Brandie Simonson was nominated to be Vice Chair and Jennifer Paterson was nominated to be Secretary.

Meeting dates/times for 2023-2024:

- November 22, 2023
- January 17, 2024
- March 20, 2024
- May 15, 2024

Approval of the Minutes from Previous Meeting: Previous minutes were approved by Krystle and seconded by Tania.

Business Arising from the Minutes:

A School Plan update was provided by Julie. There will be one goal again this year where strategies and actions have been identified to achieve the goal. There is no deadline for the goal. It will be considered complete once the outcomes are met. The plan will be monitored by the Core Leadership Team at their monthly meeting. In May, it is evaluated to see if goals have been met. One year goals are preferred by the district.

The morning driveway routine was discussed to see if improvements have been noticed by the parents. Two lanes now – inside lane is for “kiss and drop” and the outside lane is for those wishing to stop and walk their child to the door. Feedback received was that it is working better.

New Business:

PSSC Funds:

PSSC funds for this school year are flat to last year which is ~\$600. Jennifer will contact Susan Smith at AND Graphics and Fine Line to get quotes for the window wrap for the front door. Upfront (Dustin) provided a quote last year but he is very busy and there is concern that he may not be able to have it installed before the weather turns too cold. Another suggestion was provided to potentially use the funds to buy signage for the driveway. Julie will look into this as she believe DTI is required to provide.

Transferring Students:

A question was posed asking if many students are transferring schools. Julie explained that the primary reason for transfers is due to French Immersion. However, those numbers are very low (1 student in grade 1 and 1 student in grade 6). Students should be going to their catchment area school. They have to fill out a form to apply to transfer schools. Often the reason applications are accepted is due to childcare arrangements being outside the school limits. Transfers other than these two reasons are rarely approved by the district.

Lunches:

Home and School wants to put together a plan to provide hot lunches to students. Recently an outside group has volunteered to offer Grilled Cheese and Veggies to students every Wednesday. They developed a plan, have the volunteers and the funds to provide this. WI groups have/will provide 2 spaghetti and baked potato lunches to students this year. All these efforts are greatly appreciated by students, staff and parents. Julie confirmed that no student should go hungry. They are fortunate to have snacks and food available to provide to students when needed.

Correspondence:

Closing Comments: Appreciated everyone attending and showing interest in this committee.

Date of Next Meeting: November 23, 2022 at 6:00pm

Adjournment: Tania made a motion to adjourn the meeting.



PSSC Chair

October 18, 2023

Date



PSSC Secretary

October 18, 2023

Date